

Frequently Asked Questions for Alabama Builds Website

Q: Can a Contractor advertise a Notice of Completion exclusively on the Alabama Builds website?

A: Yes, it is one of the allowable methods. In accordance with Code of Alabama 1975, Section 39-1-1 (f) (1) c. "The contractor, immediately after the completion of the contract, shall give notice of the completion by publishing the notice for a minimum of three weeks...on a website used by the awarding authority for publishing notices."

Q: Who can submit a Notice of Completion to be posted on the Alabama Builds website?

A: The Contractor.

Q: What is the process for submitting a Notice of Completion to be posted on the Alabama Builds website?

A: The Contractor must set up a user account on the Alabama Builds website. Only one user account can be set up per email address. Please see the "How It Works" for step-by-step instructions.

Q: What types of documents can be submitted for the Notice of Completion?

A: Microsoft Word or an accessibility compliant Adobe PDF. Scanned documents will not be accepted.

Q: How long before the required posting date should a Notice of Completion be submitted for posting?

A: Five (5) days to allow for review and resubmission of the notice, if required.

Q: What is the length of time that a Notice of Completion will be posted on the Alabama Builds website?

A: The notice will be posted for twenty-one (21) days from the approved posting date.

Q: Can a Notice of Completion be revised after the notice has been posted?

A: Once the notice has been posted, it cannot be modified by the submitter. If the notice contains errors or omissions, please send a written request to alabamabuilds@rpm.alabama.gov.

Q: How can a Notice of Completion be cancelled or removed from the Alabama Builds website?

A: Contact alabamabuilds@rpm.alabama.gov with a written request.

Q: Where can a sample Notice of Completion be obtained?

A: A sample Notice of Completion can be obtained from https://dcm.alabama.gov/PDF/forms/C-14_Ad_Compl.pdf.

Q: Will the submitter receive an Affidavit of Publication?

A: Yes